



NORTH COUNTY EDUCATIONAL PURCHASING CONSORTIUM
SPECIAL BOARD MEETING MINUTES

November 5, 2008

Kim Simonds, President, called the meeting to order at 8:50 a.m.

Pledge of Allegiance

Member Districts in attendance:

Bonsall Union School District – Annie Chavez
Carlsbad Unified School District – Rosemary Monderine
Del Mar Union School District – Paulette Anderson
Encinitas Union School District – Jessica Kinder
Escondido Union Elementary School District – Vickie Howe
Escondido Union High School District – Alicia Hasinsky
Fallbrook Union High School District – Teresa Wacker
Fallbrook Union Elementary School District – Kara Allegro
MiraCosta College – Peggy Stroika
Palomar College – Kim Simonds
Poway Unified School District – Janay Greenlee
Ramona Unified School District – Doris Fitzpatrick
San Dieguito Union High School District – Christina Bennett
San Marcos Unified School District – Lynne Kotas
Valley Center-Pauma Unified School District – Colleen Heublein
Vista Unified School District – Diana Johnson

Associate Member District in attendance:

San Diego County Office of Education – Craig Winder

Also in attendance:

N/A

1. Approval of Agenda (D/A):

Peggy Stroika moved to approve the agenda as presented. Motion seconded by Diana Johnson. Motion carried unanimously.

2. Welcome Guests:

There were no guests at this special meeting.

3. Approve Amendment to Classroom Furniture & Equipment Bid (D/A):

Presented by Diana Johnson, Vista Unified School District. Office Depot and Arenson have both requested increases on Hon items. There is also a request to change HighSmith, who has been purchased by another company, to HighSmith Newco. Also a part number change on line item #119H, should be MMM4872 in place of what is currently listed. Lynne Kotas, SMUSD, questioned if HighSmith Newco will be honoring the bid including installation. It is her understanding that they had lost that part of the company in the sale. Diana will investigate and

report back. Janay Greenlee moved to approve the amendment as presented. Motion seconded by Peggy Stroika. Motion carried unanimously.

4. Approve Amendment to Computers, High End & Parts Bid (D/A):

Presented by Diana Johnson, Vista Unified School District. There are some upgrades and changes to the components on the bid, that are beneficial to the consortium and one option item that had not been on the original bid, 250gb hard drive, as an optional component. Lynne Kotas questioned whether the 250 GB hard drive can be added to the bid mid-way through or not. It was agreed that the additional item cannot be added to the bid, but can be purchased outside of it. The original motion will be changed. Janay Greenlee moved to approve the amendment as presented. Janay Greenlee amended the motion to include all changes and upgrades with the exception of the 250 GB hard drive, not originally on the bid. Motion seconded by Peggy Stroika. Motion carried unanimously.

5. Approve Amendment to Audio Visual Supplies Bid (D/A):

Presented by Lynne Kotas, San Marcos Unified School District. Price changes to line #5, 18 and 48. There are also some model changes to line #39 and 41, and model Matrix Ingenuity1705 that is discontinued. Peggy Stroika moved to approve amendment as presented. Motion seconded by Janay Greenlee. Motion carried unanimously.

6. Acclamations (D/A):

Kim Simonds thanked everyone for taking the time to attend this special meeting.

7. Round Table Discussion (D):

Kim Simonds – Print shop paper bid, Kirk Paper is saying that they do ^{not} want to break cases even though they bid by the sheet. Discussion ensued. It was decided that they bid it by the sheet and should be held to that or be relieved of their award and it go to the next lowest bidder and possibly be sanctioned for 3 years time. Janay Greenlee mentioned the training for contracts, dates and times. Lynne wanted information on WASC expenses and how they are handled, upfront or reimbursed after the fact. Discussion ensued. Lynne Kotas wanted to make sure that everybody is aware of what the vendor's responsibility on returns versus warranty items. Please contact her if there are problems with vendors from her bid, AV in particular. Lynne also wanted to remind everybody about the increase in recycling fees and that vendors are charging for the fee in general. Kara Allegro, discussion on paper towel dispensers. She is looking for a universal dispenser rather than a proprietary dispenser which means you are subject to their towel prices. Craig Winder talked about the benefits of PERS and staying with it. Paulette Anderson, reminder about the Holiday Brunch and to send invites to vendors. Peggy Stroika, discussion on InterSkola. Colleen Heublein, discussion on surplus books, the company buying them cannot make a profit and there should be certification.

8. Adjournment (D/A):

Moved: Peggy Stroika Seconded: Janay Greenlee Motion carried unanimously
Time: 10:15 a.m.