



NORTH COUNTY EDUCATIONAL PURCHASING CONSORTIUM  
SPECIAL BOARD MEETING MINUTES  
May 2, 2018

**Debbie Kelly, President, called the meeting to order at 8:49 a.m.**

**Pledge of Allegiance**

**Member Districts in attendance:**

- \*Bonsall Unified School District – Alexis Kohler
- \*Carlsbad Unified School District – Michelle Johnson
- \*Del Mar Union School District – Karen Harris
- \*Encinitas Union School District – Sher Hoff
- \*Escondido Union School District – Maribel Suarez
- \*Fallbrook Union Elementary School District – Kara Allegro
- \*Fallbrook Union High School District – Brenda Mefford
- \*Mira Mesa College – Kim Simonds
- \*Oceanside Unified School District – Debbie Kelly
- \*Oceanside Unified School District – Laura Medina
- \*Poway Unified School District – Janay Greenlee
- \*Ramona Unified School District – Ana Machado
- \*San Dieguito Union High School District – Doug Gilbert
- \*San Marcos Unified School District – Lynne Kotas
- \*Valley Center/Pauma Unified School District – Lauren Holt
- \*Vista Unified School District – Diana Johnson

**1. Approval of Agenda (D/A):**

Debbie Kelly presented. Alexis Kohler moved to approve the agenda as presented. Motion seconded by Sher Hoff. Motion carried unanimously.

**2. Welcome Guests (D):**

There were no guests present.

**3. Public Comment**

There were no requests for public comments.

**4. Approve Award of Office and Classroom Supplies Supplemental Bid (D/A):**

Sher Hoff presented. This was a rebid of 40 line items. Supplemental bid coincides with dates of original bid. Karen Harris moved to approve as presented. Motion seconded by Janay Greenlee. Motion carried unanimously.

**5. 2018-2019 Draft Budget (D/A):**

Alexis presented the 2018-2019 Draft Budget. She reviewed the budgets from past six years and adjusted budgeted amounts. Many line items were not used for several years, so the amounts were changed or moved to Contingencies so that they are more realistic. The audit was discussed; Lynne will do an RFP. Alexis will follow up with Christy White Associates to verify the years the contract included.

**6. Round Table Discussion**

**(D):**

- Janay Greenlee asked if anyone knew of a buyer who could help Poway. They have someone out on long term leave and will need help. Full time preferable, but they are flexible as the need is so great to have someone in to help.
- Karen Harris at Del Mar said they are in need of a replacement for Brenda Gachuz, who was hired in Escondido Union.

**25. Adjournment (D/A):**

Moved: Janay Greenlee

Seconded: Diana Johnson

Motion carried unanimously

Time: 9:11 a.m.