



North County Educational Purchasing Consortium

Administrative Committee Meeting Minutes
July 11, 2018

Districts in attendance:

Lynne Kotas, San Marcos Unified School District
Kara Allegro, Fallbrook Union Elementary District
Debbie Kelly, Oceanside Unified School District
Douglas Gilbert, San Dieguito Union High School District
Alexis Kohler, Bonsall Unified School District
Sharon Clay, Cajon Valley Union School District

1. Call to Order

Kara Allegro called the meeting to order at 8:40 a.m.

2. Agenda Items for the August 1, 2018 Board Meeting

- a. Pledge of Allegiance
- b. Approval of Agenda
- c. Welcome Guests
- d. Public Comment
- e. Approve June 6, 2018 Board Meeting Minutes
- f. Approve July 11, 2018 Administrative Committee Meeting Minutes
- g. Approve August 1, 2018 Treasurer Report
- h. Old Business
 - Training
- i. New Business
- j. Discuss upcoming bid for future board meetings
 - Art Supplies K-6
 - Art Supplies 7-12
 - Custodial Chemical
 - Custodial Supplies
 - Furniture and Equipment (renewal)
 - Library Supplies & Equipment
 - Office & Classroom Supplies
 - Paper Xerographic
 - PE Supplies
 - Science Supplies
- k. Approve Dates & Locations for 2018-19 Board Meeting
- l. Approve Dates & Locations for 2018-19 Admin Meeting
- m. Approve 2018-19 Bid Assignment List
- n. Approve Renewal #1 Snack & Beverage Bid
- o. Approve Amendment #3 Xerographic Paper Bid
- p. Acclamations
- n. Round Table Discussion

3. Round table discussion

Lynne Kotas asked what districts use for insurance when companies come to a campus, discussion regarding options.

Doug Gilbert asked what districts are asking for Cyber insurance, discussion with group.

Doug Gilbert asked if you have a capitalized project what do you need to determine is an asset or capitalized. Discussion with group.

4. Adjournment

Kara Allegro adjourned the meeting at 9:40 a.m.