



North County Educational Purchasing Consortium

Administrative Committee Meeting Minutes November 5, 2014

Districts in attendance:

Kim Simonds, Mira Costa Community College District
Lynne Kotas, San Marcos Unified School District
Debbie Kelly, Oceanside Unified School District
Sharon Clay, Cajon Valley Union School District
Doug Gilbert, San Dieguito Union High School District
Kara Allegro, Fallbrook Union Elementary District

1. Call to Order

Lynne Kotas called the meeting to order at 8:47 a.m.

2. Agenda Items for December 10, 2014 Board Meeting

- a. Approve October 1, 2014 Board Meeting minutes
- b. Approve November 5, 2014 Administrative Meeting minutes
- c. Approve Treasurer Report December 10, 2014
- d. Old Business
Training and unpaid dues
- e. Upcoming Bid Discussion
- f. Approve Award of Art Supplies Grade K-6 Bid
- g. Approve Award of Art Supplies Grade 7-12 Bid
- h. Approve Award of Computer, High-End & Computer Parts Bid
- i. Approve Award of Custodial Supplies Bid
- j. Approve Award of Custodial Chemical Bid
- k. Approve Award of Furniture Bid
- l. Approve Award of Office and Classroom Supplies Bid
- m. Approve Award of PE and Athletic Equipment Supplies Bid
- n. Approve Award of Science Supplies Bid
- o. Approve Award of Xerographic Paper Bid
- p. Approve Ratification of LCD Projector Lamp Amendment
- q. Bid Assignments
- r. Audit Results

3. Round table discussion:

- a. 1. Sharon Clay continued discussion from previous meeting regarding 3rd party orders.
2. Kara Allegro wants to do specs on Xerographic paper bid for domestic paper only, discussion with group and will send out email to all NCEPC group with questions
3. Sharon Clay brought up vendor she will be buying Lenovo Chromebooks from since WSCA contract expired. Will use the PEPPM contract.

4. Adjournment

Lynne Kotas adjourned the meeting at 9:37 a.m.