



North County Educational Purchasing Consortium

Administrative Committee Meeting
September 5, 2018

Districts in attendance:

Kara Allegro, Fallbrook Union Elementary District
Debbie Kelly, Oceanside Unified School District
Douglas Gilbert, San Dieguito Union High School District
Alexis Kohler, Bonsall Unified School District
Michelle Johnson, Carlsbad Unified School District
Lynne Kotas, San Marcos Unified School District
Sharon Clay, Cajon Valley Union School District

1. Call to Order

Kara Allegro called the meeting to order at 8:33 a.m.

2. Agenda Items for the October 3, 2018 Board Meeting

- a. Pledge of Allegiance
- b. Approval of Agenda
- c. Welcome Guests
- d. Public Comment
- e. Approve August 1, 2018 Board Meeting Minutes
- f. Approve September 5, 2018 Administrative Committee Meeting Minutes
- g. Approve October 3, 2018 Treasurer Report
- h. Review of Auditor's Report
- i. Old Business
 - Training
- j. New Business
- k. Discuss upcoming bid for future board meetings
 - Data Processing Supplies
- l. Approve Award Audio Visual Equipment & Supplies Bid
- m. Approve Award Print Shop Paper Bid
- n. Approve Award LCD Projector Lamps Bid
- o. Approve Amendment #1 CNS Paper Bid
- p. Approve Amendment #4 Custodial Supplies
- q. Approve Amendment #1 Computer Printer Bid
- r. Approve Amendment #4 Xerographic Paper Bid
- s. Acclamations
- n. Round Table Discussion

3. Round table discussion

Kara asked who was planning on attending the PeopleSoft conference in October.
Discussion with group.

Sharon may not be able to attend October meeting, and Alexis is not able to attend either.
Both will send their reports to be presented by others.

Alexis said the auditor completed the audit and sent Alexis overview of results. Discussion
with group.

Debbie brought up the list of responsibilities she sent to board members, and added the
miscellaneous items that are handled by San Marcos, Poway, and El Cajon.

4. Adjournment

Kara Allegro adjourned the meeting at 8:52 a.m.