



**North County Educational Consortium
Board Meeting Minutes
October 6, 2010**

DRAFT

Paulette Anderson, President, called the meeting to order at 8:40 a.m.

Pledge of Allegiance

Member Districts in attendance:

Bonsall Unified School District – Annie Chavez
Cardiff School District – Sharon Iverson
Carlsbad Unified School District – Michelle Johnson
Del Mar Union School District – Paulette Anderson (President)
Escondido Union Elementary School District – Vickie Howe
Escondido Union High School District – Mary Ann Kirastoulis
Encinitas Unified School District – Jessica Kinder
Fallbrook Union High School District – Teresa Wacker
MiraCosta College – Kim Simonds
MiraCosta College – Peggy Stroika
Oceanside Unified School District – Karen Huddleston
Oceanside Unified School District – Debbie Kelly
Palomar College – Linda Bonner
Poway Unified School District – Janay Greenlee
Ramona Unified School District – Doris Fitzpatrick
San Dieguito Union High School District – Christina Bennett
San Dieguito Union High School District – Douglas Gilbert
San Marcos Unified School District – Lynne Kotas (Treasurer)
San Pasqual Union School District – Rhonda Brown
Valley Center-Pauma Union School District – Colleen Heublein
Vista Unified School District – Diana Johnson

Associate Member District in attendance:

Cajon Valley Union School District – Sharon Clay
San Diego County Office of Education – Michael Grattan
San Diego County Office of Education – Sandie Thompson-Nobile
San Diego Union School District – Pearl Adams

Also in attendance:

American Chemical & Sanitary – Lesley Robinson
American Chemical & Sanitary – Shirley Gower
Hello ECO – George Rivard
Hyphenet – Paul Falcone
Konica Minolta – Larry Pennington

Office Depot – Michael Stechel
Office Depot – Steve Estes
School Specialty – Chris Duffy
School Specialty – Scott Dawson
SLM Contract Furniture – Catherine Rogers
SupplyMaster Inc. – Susan Brewer

1. Approval of Agenda (D/A):

Linda Bonner moved to approve the agenda. Motion seconded by Michelle Johnson. Motion carried unanimously.

2. Welcome Guests:

Paulette Anderson welcomed everyone and asked that vendors introduce themselves and the company they represent.

3. Approve August 4, 2010 Board Meeting Minutes (D/A):

Jessica Kinder moved to approve the Board Meeting minutes of 8/4/10 as presented. Motion second by Linda Bonner. Motion carried unanimously.

4. Approve July 7, 2010 Administrative Committee Meeting Minutes:

Christina Bennett moved to approve the Administrative Committee meeting minutes of 7/7/10 as presented. Motion second by Jessica Kinder. Motion carried unanimously.

5. Approve September 1, 2010 Administrative Committee Meeting Minutes:

Linda Bonner moved to approve the Administrative Committee meeting minutes of 9/1/10 as presented. Motion second by Diana Johnson. Motion carried unanimously.

6. Approve Treasurer's Report for October 6, 2010 (D/A):

Lynn Kotas presented the treasurer report. Dues invoice were mailed to all Members and Associated Members. Share 34 CD was rolled for 1 year at a rate of 1.65%. Jessica Kinder moved to approve the Treasurer's Report. Motion second by Linda Bonner. Motion carried unanimously.

7. Old Business (D):

Linda Bonner reminded districts to change remit address when mailing payment for dues. Payments are to be mailed to Lynn Kotas at San Marcus Unified School District.

8. New Business (D):

Teresa Wacker reminded everyone that the NCEPC December meeting is being held at the Escondido Center of the Arts on December 8. A flyer will be emailed to everyone.

9. Ratify Award of Mid Range Copier Bid (D/A):

Paulette Anderson, President, reviewed and approved the Mid Range Copier bid submitted by Janay Greenlee, Bid Administrator. Linda Bonner moved to ratify the award of the bid. Motion second by Diana Johnson. Motion carried unanimously.

10. Approve Award of Print Shop Paper Bid (D/A):

Linda Bonner, Bid Administrator, requested the bid award of the Print Shop Paper Bid be approved by the President at a later date and ratified by the Board at the next scheduled consortium meeting. The term of the bid

is from October 18, 2010 through October 31, 2011. Janay Greenlee moved for the President to approve the bid award with ratification at the next scheduled meeting in December. Motion second by Kim Simonds. Motion carried unanimously.

11. Approve Award of Legal Notices and Recruitment Advertisement Bid (D/A):

Michael Grattan, Bid Administrator, received four (4) bids. Michael requested that the President approve the award of the Legal Notice and Recruitment bid and the Board ratify the award at the next scheduled consortium meeting. Lynn Kotas thanked Marlanea Kirkbride for all her support and work with the bid. Christina Bennett also thanked Doug Gilbert for his support and follow-up regarding the bid. Kim Simonds moved for the President to approve the bid award with ratification at the next scheduled meeting in December. Motion second by Linda Bonner. Motion carried unanimously.

12. Approve Amendment to PE Supply Bid (D/A):

Vicki Howe presented the bid amendment to the PE Supply Bid. 1) Line items 97, 98 and 100 have been discontinued and the vendor (Sportime LLC) requested to be relieved of all three line items. The next lowest bidder agreed to provide the item they originally bid at their original bid price. Recommendation to relieve Sportime LLC of the three line items and re-award to Sports Supply. 2) Sports Supply Group sent notification that line 51, MacGregor synthetic volleyball has been discontinued. Vendor will substitute item with Wilson Soft Play #1014167. Peggy Stroika moved to approve the amendment as presented. Motion second by Janay Greenlee. Motion carried unanimously.

13. Acclamations (D):

Paulette Anderson thanked San Diego County Office of Education for presenting the Commercial Warrant Workshop. Paulette also thanked Peggy Stroika for recording the minutes of the meeting on behalf of Alicia Hasinsky.

14. Round Table Discussion (D):

- a) Doug Gilbert will be doing HP Printer / Non-HP Printer Bid and had a few questions regarding the bid that related to 1) DVBE award, 2) individual line item award, 3) fixed pricing and 4) authorized dealers. All items were discussed.
- b) Peggy Stroika asked if others received the Public Records Request from Ricoh Copiers.

15. Adjournment (D/A):

Moved by Janay Greenlee. Second by Diana Johnson. Motion carried unanimously. Time: 9:44 am