



# North County Educational Purchasing Consortium

## Administrative Committee Meeting Minutes January 6, 2016

Districts in attendance:

Kara Allegro, Fallbrook Union Elementary School District  
Doug Gilbert, San Dieguito Union High School District  
Debbie Kelly, Oceanside Unified School District  
Kimberly Castagnola, San Diego County Office of Education  
Alexis Kohler, Bonsall Unified School District  
Lynne Kotas, San Marcos Unified School District  
Sharon Clay, Cajon Valley Union School District

### 1. Call to Order

Lynne Kotas called the meeting to order at 8:37 a.m.

### 2. Agenda Items for February 3, 2016 Board Meeting

- a. Approve December 9, 2015 Board Meeting Minutes
- b. Approve January 6, 2016 Administrative Meeting Minutes
- c. Approve February 3, 2016 Treasurer Report
- d. New Business
- e. Old Business
  - i. Training
  - ii. Update from attorney regarding Legal & Recruitment Advertising RFP
- f. Approve Award of Lamps Bid
- g. Approve Award of Data Processing Supplies Bid
- h. Upcoming Bid Discussion
- i. Revision to bylaws - first reading

### 3. Round table discussion:

None

### 4. Adjournment

Lynne Kotas adjourned the meeting at 9:49 a.m.