



# North County Educational Purchasing Consortium

Administrative Committee Meeting Minutes  
May 3, 2017

Districts in attendance:

Kara Allegro, Fallbrook Union Elementary School District  
Alexis Kohler, Bonsall Unified School District  
Lynne Kotas, San Marcos Unified School District  
Teresa Wacker, Palomar College  
Doug Gilbert, San Dieguito Union High School District  
Debbie Kelly, Oceanside Unified School District  
Sharon Clay, Cajon Valley Union School District

## 1. Call to Order

Teresa Wacker called the meeting to order at 8:34 a.m.

## 2. Agenda Items for the June 7, 2017 Board Meeting

- a. Approve April 5, 2017 Board Meeting Minutes
- b. Approve May 3, 2017 Administrative Committee Meeting Minutes
- c. Approve June 7, 2017 Treasurer Report
- d. Old Business
  - i. Training
- e. New Business
  - i. Discussion/Clarification on NCEPC Bid Amendments
- f. Nominations and Approval of 2017-2018 NCEPC Board Members
- g. Approve Member and Associate Member Dues
- h. Approve 2017 Holiday Brunch Costs and Income
- i. Approve 2017-2018 Fiscal Budget
- j. Approve Dates and Locations for 2017-2018 Board Meetings
- k. Approve Dates and Locations for 2017-2018 Administrative Committee Meetings
- l. Bid Assignment List, 2017-2018
- m. Discuss Upcoming Bids with October Start Dates
- n. Approve Extension of Bottled Water Bid
- o. Approve Extension of CNS Dairy Bid
- p. Approve Extension of CNS Paper Products Bid
- q. Approve Extension of Copier Bid
- r. Approve Award of CNS Dairy bid
- s. Approve Award of CNS Snacks & Beverages Bid
- t. Approve Amendment Xerographic Paper Bid
- u. Approve Amendment High End PC Bid
- v. Approve Amendment Computer Printer Bid
- w. Acclamations
- x. Round Table Discussion

## 3. Round table discussion

Douglas Gilbert asked if any other Districts are doing unit price contracts.

## 4. Adjournment

Teresa Wacker adjourned the meeting at 10:05 a.m.