



North County Educational Purchasing Consortium

Administrative Committee Meeting Minutes
May 2, 2018

Districts in attendance:

Lynne Kotas, San Marcos Unified School District
Kara Allegro, Fallbrook Union Elementary District
Debbie Kelly, Oceanside Unified School District
Douglas Gilbert, San Dieguito Union High School District
Alexis Kohler, Bonsall Unified School District
Michelle Johnson, Carlsbad Unified School District

1. Call to Order

Lynne Kotas called the meeting to order at 8:32 a.m.

2. Agenda Items for the June 6, 2018 Board Meeting

- a) Approve April 4, 2018 Board Meeting Minutes
- b) Approve May 2, 2018 Administrative Committee Meeting Minutes
- c) Approve June 6, 2018 Treasurer's Report
- d) Old Business
- e) New Business
- f) Approve 2018-19 Officers
- g) Approve Member & Associate Member Dues
- h) Approve 2018 Holiday Brunch Fees
- i) Approve 2018-19 Budget
- j) Approve Dates & Locations for 2018-19 Board Meetings
- k) Approve Dates for 2018-19 Administrative Committee Meetings
- l) Approve 2018-19 Bid Assignment List
- m) Future Bids Discussion – October Start Date
- n) Approve Awards
- o) Approve Amendments

3. Update Website

This was tabled to the next Administrative Committee meeting.

4. Round table discussion

Due to Guiselle Carreon's retirement, Sharon Clay agreed to take over the CNS Paper Bid. Guiselle indicated it was already out for advertisement, and would assist Sharon if needed.

5. The meeting was adjourned at 8:44 a.m.